

FILE Component 1 CMP071
Professional Development Targets

As I have not had much formal tuition for training, my main expectation of FILE is that I will learn about approved methods and techniques for educating others, rather than just using the skills that I have attained by instinct and from feedback that I receive from my users. I anticipate that many of the skills that I use at present are satisfactory, but I want to improve on these and make the learning experience for the people that I train, more interesting and rewarding. I need skills to manage group training for all the healthcare professions to accommodate their diversity.

I train the whole spectrum of healthcare staff whose information needs are diverse, from support workers, who often have only very basic information literacy skills, to consultants who usually have excellent IT skills and are experienced academically. Some older staff, whether consultants, nurses or allied health professionals lack confidence in their IT skills and need sympathetic support. These staff often prefer individual training sessions where their lack of skills does not embarrass them in front of their peers.

As a learner, I enjoy a learning experience as long as the pace of the session is right for me. If it is too slow, I tend to lose concentration and if it is too fast, I feel stressed and my learning need is not fulfilled. I retain more information if the session involves various deliveries including presentations, group and interactive work. As a facilitator of information literacy, I include different delivery techniques and try to divide my time equally between all the participants regardless of their skills. This does not always work due to the limited time of a training session, so I always invite trainees to return for an individual session if they wish. I am hoping that FILE will help me develop techniques to cope with this.

Feedback

Excellent evaluation of your training requirements and those of your users. You offer insightful views of your learners' technical and affective profiles and provide a reflective account of the challenges encountered when faced with diverse learners' needs. You have also completed this component within the required word limit.

Pass